

Performing Arts Center Board Minutes 09/09/2010

SIMSBURY PERFORMING ARTS CENTER BOARD
SPECIAL MEETING
SEPTEMBER 9, 2010

I. CALL TO ORDER

Dave Ryan called the meeting to order at 7:06 p.m. In addition to Mr. Ryan, Board members Janet Goman, Sharon Lawson, Ken Mason, Greg Piecuch and Adam Sharaf were present. Also in attendance were Kristen Phillips of the HSO and Bob Hensley, BOS Liaison.

II. REVIEW AND APPROVAL OF MINUTES

Mr. Piecuch moved to approve the minutes of the July 28, 2010, meeting. Mr. Mason seconded the motion. The motion passed unanimously.

III. HSO REVIEW OF TMMF – KRISTEN PHILLIPS

Ms. Phillips presented a report about the 2010 TMMF. She stated that overall attendance was on par with past averages. The first two shows vastly exceeded expectations in terms of attendance, though the third and fourth shows were somewhat impacted by heat and the last had stormy weather. The concert industry as a whole had a downturn year, possible due to the economy catching up with attendance. She noted that the HSO is currently planning for the 2011 season, though no official announcement has been made. She spoke highly of David Bell and stated that the HSO would support the renewal of his contract.

IV. REPORT on 2009-2010

A. Budget/Expenditure Status

Mr. Ryan distributed working copies of spreadsheets maintained by John Wilcox. Currently, there a calculation of revenues over expenditures shows a cash surplus of over \$4,000.00. The final number is not expected to change significantly. Once the numbers are finalized, an annual report will be prepared which will also include an accounting for the expense of town staff not charged to the PAC special revenue fund and depreciation of capital assets. No action was taken.

B. NPE Status

Mr. Ryan reported that a terms sheet was presented to NPE for purposes of negotiation. Mr. Bell is awaiting a response. It was confirmed that any negotiations are subject to approval by the Board and the Board of Selectmen.

V. RED BARN REPLACEMENT AND CAPITAL PLAN

The Board reviewed the original phase I and phase II plans for the facility. Mr. Ryan reported that the 501(c)(3) will be on the agenda for the Board of Selectmen meeting on September 13. The consensus was to have the Foundation in place before making any final decisions on what capital improvements ought to be prioritized. No other action was taken.

VI. 2010-2011 PAC MANAGER RFP

The Board reviewed the RFP that was issued in 2009.

Mr. Sharaf moved to issue an RFP in a form substantially similar to the 2009 RFP with a due date for responses two weeks from the date of posting. Mr. Mason seconded the motion. The motion passed unanimously.

VI. CONSIDERATION OF POSSIBLE REQUESTS TO USE THE PAC AT SM

There were no requests pending.

VII. ADJOURNMENT

Ms. Lawson moved to adjourn at 8:24 p.m. Mr. Mason seconded the motion. The motion carried unanimously.

Respectfully Submitted,

Gregory W. Piecuch
Vice-Chairman